



GENERATING AND SHARING LINKS TO THE TOOL

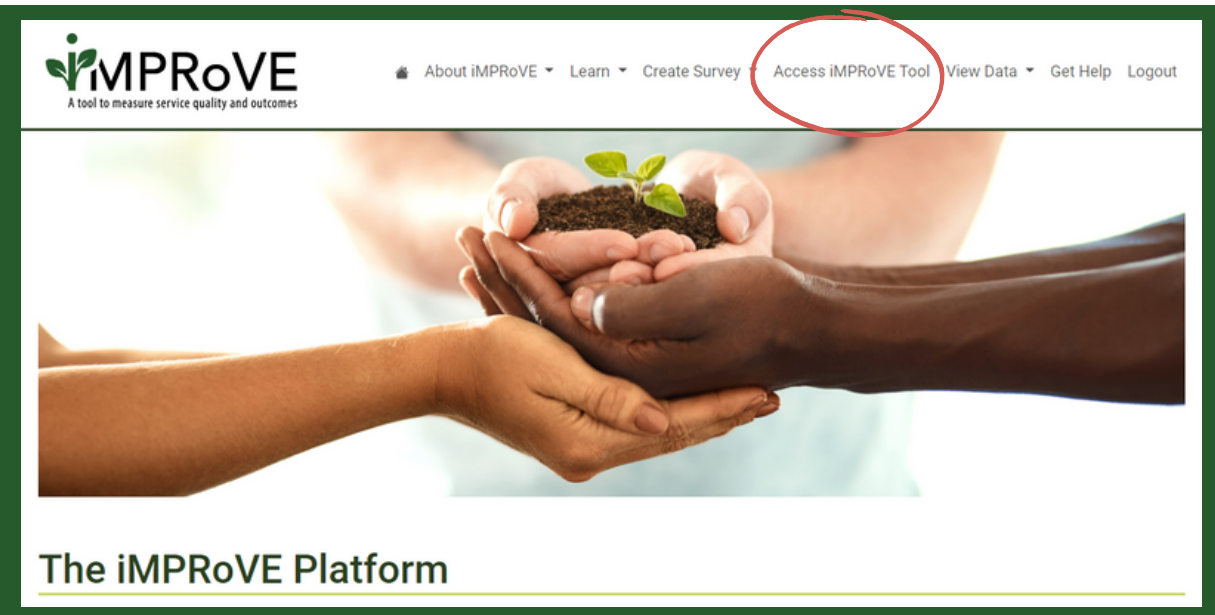
QUICK START GUIDE

improve-tool.org

GENERATING AND SHARING LINKS TO THE TOOL

1 Log into your account at www.improve-tool.org.

2 Click on "Access iMPRoVE Tool."



For each iMPRoVE survey created, three links will be generated:

- **Full Survey** – This version contains all core and optional outcome and quality questions selected plus demographic questions. This survey is suitable for most persons who received services.
- **Quality Only Survey** – This version contains core and optional quality questions and demographic questions, but not outcome measures. It is suitable for victims and survivors who have minimal contact with a provider, such as those who had a one-time interaction.
- **Demographics Only Survey** – This version contains demographic questions only and is completed by agency staff when respondents decline to take the iMPRoVE survey.

3

Click on one of the three buttons to access the desired version of the survey.

iMPRoVE
A tool to measure service quality and outcomes

About iMPRoVE ▾ Learn ▾ Create Survey ▾ Access iMPRoVE Tool View Data ▾ Get Help Logout

Access iMPRoVE Tool

- Select the desired version of the tool.
- The tool will open in a new tab or window.
- Bookmark the tool and send to users.

Legal or Justice System-Focused Assistance

Created: 2022-08-24 16:53:15

Full Survey Quality Only Demographics Only

Disable Form

Create New Tool

4

A pop-up window to the survey will open.

Feedback on Your Service Experience

This survey asks you to think about the services from ___, including whether they were helpful, and how you felt about them. Your answers will be used to help us, and other service providers, improve our services in the future.

The survey is anonymous. It does not ask you to share any identifying information

The survey is voluntary and will take no more than 5 - 10 minutes to complete. You can skip any questions that you do not want to answer or that make you uncomfortable.

If you have questions about this study, email improve_helpdesk@rti.org.

If you understand the study, please check the box to complete the survey.

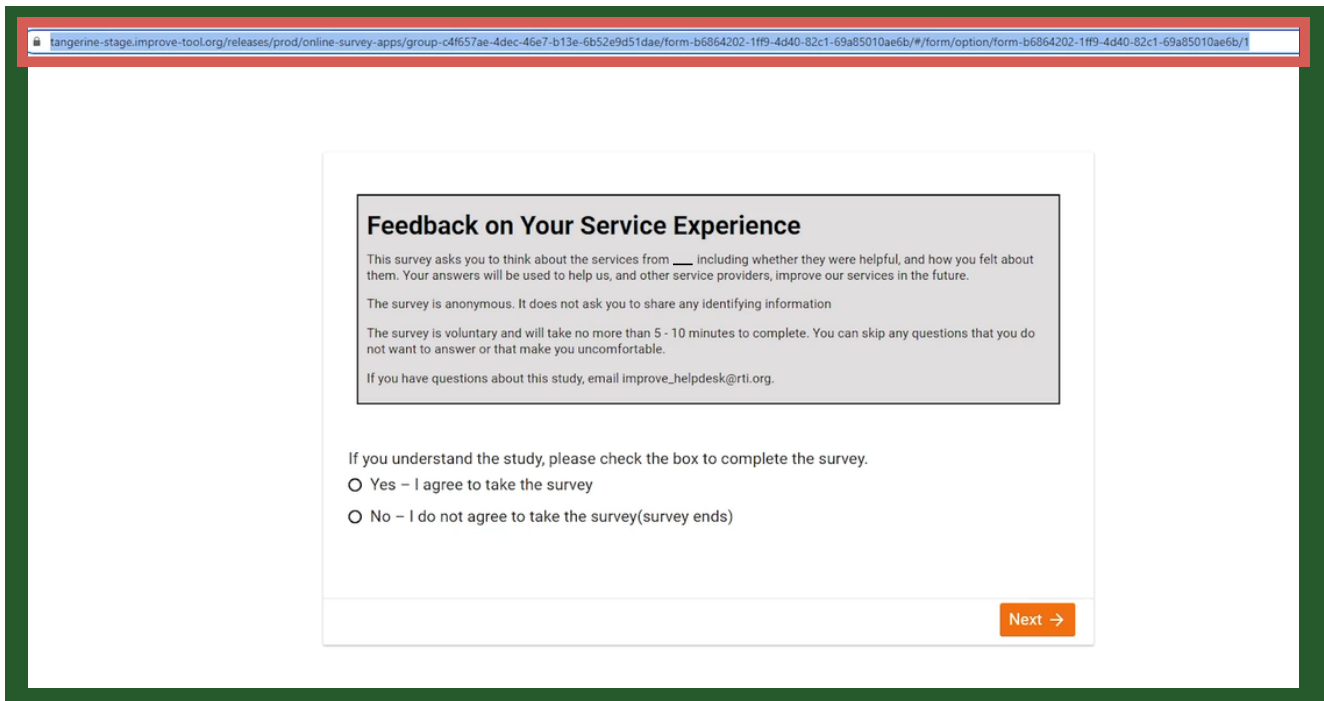
Yes – I agree to take the survey

No – I do not agree to take the survey(survey ends)

Next →

5

Click the link at the top of the page and right click or press Ctrl + C to copy. This link can now be pasted in an email or chat to send to colleagues and persons who receive services.



The screenshot shows a web browser window with a long URL in the address bar. The main content area displays a survey titled "Feedback on Your Service Experience". The survey text includes: "This survey asks you to think about the services from ___ including whether they were helpful, and how you felt about them. Your answers will be used to help us, and other service providers, improve our services in the future. The survey is anonymous. It does not ask you to share any identifying information. The survey is voluntary and will take no more than 5 - 10 minutes to complete. You can skip any questions that you do not want to answer or that make you uncomfortable. If you have questions about this study, email improve_helpdesk@rti.org." Below the text are two radio button options: "Yes - I agree to take the survey" and "No - I do not agree to take the survey(survey ends)". A "Next →" button is located at the bottom right of the survey form.

Provide the iMPRoVE tool links to all staff who will be responsible for encouraging victims and survivors to complete the survey. Staff should bookmark the survey links to facilitate administration.

See the quick start guide or video on **shortening links** to learn how to make these links shorter or to create a QR code to your survey.