



To get started, reflect on your program and its overall goals. Having this framework will help you determine what your minimum level of services for outcome measure and substantial completion might look like. Use the below space to organize your ideas:

*If you'd like more information on logic model development, see page 76 of the [iMPRoVE User's Guide](#).



1 Use the below space to define or jot down ideas or examples of what **short-term program engagement** might look like for your agency or program(s).

Considerations:	Short-term Program Engagement
<p>Persons who receive services that entail limited engagement with providers</p> <p>Persons who never fully engage or follow through with program services</p>	

2

Use the below space to define or jot down ideas or examples of what **substantial completion** might look like for your agency or program(s). **This is who will receive the Full Survey** (vs. the "Quality Only").

Considerations:	Substantial Completion
<p>How much time do victim/survivors spend in your program?</p> <p>What are important service milestones in your program? (ex; # of counseling sessions)</p> <p>How much assistance does a typical victim/survivor need to achieve program outcomes?</p>	



Considerations:	Data Collection Plan
<p>Who will <i>complete</i> iMPRoVE?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Who meets substantial completion of service requirements at your agency or program? <input type="checkbox"/> Will proxy surveys, be needed due to the age of persons completing iMPRoVE? Or will surveys be self-completed? 	
<p>Who will <i>administer</i> iMPRoVE?</p> <ul style="list-style-type: none"> <input type="checkbox"/> What staff will be responsible for offering the tool to victims or survivors? <input type="checkbox"/> How will you identify what staff will play what role? 	
<p>How will you administer iMPRoVE?</p> <ul style="list-style-type: none"> <input type="checkbox"/> What format will you use? <input type="checkbox"/> What location will be used? <input type="checkbox"/> What materials will be needed? (e.g., tablets, computers, phones, etc.) <input type="checkbox"/> How will you communicate information about iMPRoVE to the victim/survivor? 	
<p>What <i>strategies</i> will you use?</p> <ul style="list-style-type: none"> <input type="checkbox"/> shortening links <input type="checkbox"/> use software to text link <input type="checkbox"/> create flyers <input type="checkbox"/> utilize QR codes <input type="checkbox"/> including it as part of a session 	